

A Joint HC-UK and Playout Masterclass

Presentation Skills Masterclass

10% card payments discount*
15% Group booking discount**

Monday 6 November 2017 De Vere West One Conference Centre, London



Key Learning Objectives:

- Develop dynamic presentations and consider how to engage an audience
- Learn about managing your anxiety and develop confidence in public speaking
- Consider the structure and design of an effective presentation
- Acquire increased understanding of a range of delivery techniques
- Develop vocal vitality by practising articulation and projection exercises
- Identify methods of handling questions and dealing with the audience

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Creative Presentations is a masterclass for professionals who would like to develop their presentations skills.

Are you working in a role that requires you to perform presentations and would like to improve your delivery? Do you find presentations anxiety provoking and would like to develop coping strategies? Or do you want your presentations to be more exciting and better understood? If so this masterclass is for you.

The masterclass is designed to provide an increased understanding of the skills and techniques required to deliver dynamic presentations. The course will provide an opportunity for participants to practice and review their presentation skills and techniques and receive constructive feedback. Delegates will be encouraged to develop a creative approach to creating a presentation and consider how best to engage an audience. They will also consider the impact of non verbal and verbal communication and the use of visual aids. As well as participating in a vocal workshop in which they will practice breathing, resonating, articulation and projection exercises.

This masterclass will be led by Becky Simpson and David Schaal who are co directors of Playout a dynamic drama based communications and presentations training company. Playout were pioneers of drama based learning.

Becky Simpson is a professional actor and presenter. She originally trained at the Guildford School of Acting after which she worked both as a professional actress in repertory theatre and as a television and radio presenter for independent TV companies and the BBC world service.

David Schaal is also a professional actor, teacher and trainer. He has made numerous television and film appearances including Eastenders, The Bill, Lock Stock, Grange Hill, The Inbetweeners and The Office. He directs, and has taught voice and acting skills at Italia Conti Theatre School.

Programme

- 09.30 Registration, Tea & Coffee**
- 10.00 Consider presentation difficulties and coping strategies**
- 10.30 Participant presentations followed by feedback**
- 11.30 Tea & Coffee Break**
- 11.45 Participant presentations followed by feedback**
- 13.00 Lunch Break**
- 13.30 Voice workshop**
- 14.15 Drama/Delivery workshop**
- 14.45 Tea & Coffee Break**
- 15.00 Relaxation/Visualisation followed by final presentation by delegates**
- 16.00 Questions, Summary and Close**



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> How to book

Book with credit card and receive a 10% discount*

www.healthcareconferencesuk.co.uk

Fax the booking form to
0208 181 6491Post this form to Healthcare Conferences UK
8 Wilson Drive, Ottershaw, Surrey, KT16 0NT

> Your Details

(please complete a new form for each delegate. Photocopies are acceptable)

Dr Mr Mrs Ms (Please Circle)

First Name

Surname

Job Title

Department

Organisation

Address

Postcode

Telephone

Fax

Email

Please write your address clearly as confirmation will be sent by email, if you prefer confirmation by post please tick this box,
Please also ensure you complete your full postal address details for our records.

Please specify any special dietary or access requirements

This form must be signed by the delegate or an authorised person before we can accept the booking

(By signing this form you are accepting the terms and conditions below)

Name

Signature

Date

> Payment

 By Cheque A cheque for is enclosed

Please make Cheques Payable to: Healthcare Conferences UK Ltd.

 By Invoice Please send an invoice to

Name

Organisation

Address

Postcode

PURCHASE ORDER NUMBER
(If Applicable)

Please note if you are requesting an invoice many NHS organisations now require a Purchase Order Number to be provided. If you do not provide this number this may slow down the processing of this delegate place.

 By B A C S

For Payments in £:

Sort Code 40-46-22

Account No. 21553690

- Please send your BACS remittance form as confirmation of payment
- Your BACS Reference

 By credit card Please debit my Visa/Mastercard/Switch **All sections must be completed**

Cardholder's Name

Card No.

Valid From

Expiry Date

Issue No. (switch only)

You will be contacted during the processing of your booking to confirm the payment card security code.
(this is the last three digits of the number printed on the back of your card)

Signature

Card billing address

Promotional Code For more information contact Healthcare Conferences UK on **01932 429933** or email jayne@hc-uk.org.uk**Venue**

De Vere West One, 9-10 Portland Place, London, W1B 1PR.
A map of the venue will be sent with confirmation of your booking.

Date

Monday 6 November 2017

Conference Fee

- £395 + VAT (£474.00) for NHS, Social care, private healthcare organisations and universities.
 £549.00 + VAT (£658.80) for Commercial organisations

The fee includes lunch, refreshments and a copy of the conference handbook. VAT at 20%.

***Credit card Discount**

10% discount when you book via credit or debit card. This offer is exclusive to card bookings and cannot be used in conjunction with any other Healthcare Conferences UK offer.

****Group Rates**

A discount of 15% is available to all but the first delegate from the same organisation, booked at the same time, for the same conference.

Terms & Conditions

A refund, less a 20% administration fee, will be made if cancellations are received, in writing, at least 4 weeks before the conference. We regret that any cancellation after this cannot be refunded, and that refunds for failure to attend the conference cannot be made, but substitute delegates are welcome at any time.

Accommodation

On confirmation of your booking you will receive information for booking accommodation should you require it.

Confirmation of Booking

All bookings will be confirmed by email, unless stated otherwise. Please contact us if you have not received confirmation 7-10 days after submitting your booking.

Credits

CPD Certified. Recognised by the Good Governance Institute. Conference Producer is a member of the British Association for Professional Conference Organisers.



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